

INDIA LEAGUE OF AMERICA

INDIA DAY 2018 - EXHIBIT REQUEST AND CONTRACT FORM

Date: Saturday, August 18, 2018; Location: SUBURBAN COLLECTION SHOWPLACE, NOVI, MI

For more information Please visit <http://www.ilamichigan.org/booths.html> or email: exhibits@ILAMichigan.org

Early Bird Special Pricing: Must receive the signed form and payment on or before July 10, 2018 to avail below discounted pricing

Exhibit Type	Early Bird Price	Regular Price
Regular	\$650.00	\$750.00
Regular - Prime	\$750.00	\$850.00
Special* (Educational/Engineering/Financial/IT/Jewelry/Satellite/Telcom etc.)	\$900.00	\$1000.00
Special - Prime (Educational/Engineering/Financial/IT/Jewelry/Satellite/Telcom etc.)	\$1000.00	\$1100.00
Non-Profit (Non Political & Non-Religious)	\$300.00	\$300.00

TERMS & CONDITIONS:

Food Booths: Food MUST be prepared and brought from a licensed facility. Copy of Food establishment license and insurance are required by law. In case number of applications for food booths exceeds the number of booths available then the booths will be allotted by lucky draw. **\$150 extra if they need to use the outside tent.**

- Allocation of Booth location:** Booth locations will be allotted only upon full payment. Special and Prime booth locations will be allocated on first come first serve basis.
- If your check is returned for any reason (e.g., insufficient funds, stop payment, or account closed). Check will not be re-deposited; only certified funds will be accepted thereupon. Exhibitor must submit new application and a certified check with an extra \$50.00 in addition to the booth rent. In the event of Exhibitor's failure to make good on a returned check, Organizer will not process your booth request/contract form and Organizer has the right not to allocate the booth.
- Electric outlet is available at **additional charge of \$ 125.00 for each outlet.**
- Every Booth is 10 ft x 10 ft booths includes rear draping and side draping, one 8' x 2" table and 2 chairs. **Extra table: \$ 40 each, Extra chair: \$ 25 each.**
- Exhibitor is not allowed to sell/display any product or service other than those mentioned in the application.**
- The organizers are not responsible for any mail delays and cannot guarantee last minute requests.
- Organizers have final say on allocations of booths and changing the layout at any point of time with or without notice.
- Organizers or Rock Financial Show Place is not responsible for any theft or loss or damage of your goods.
- No Insurance will be provided by Organizers or Suburban Collection ShowPlace and you are required to have your own insurance to cover any loss/damage/theft.
- The Organizers are NOT responsible for any theft/Loss/Damage to the goods or products displayed or sold by the exhibitor(s) and the Exhibitor(s) explicitly agree to make all the necessary arrangements to safeguard their merchandise.**
- Organizers have right to refuse booth to anyone for any reason.
- TAXES:** Organizers or Suburban Collection ShowPlace is not responsible for any kind of Taxes or permits and indemnify the Organizers on all tax related collections/payments/matters. You must comply with all the Michigan State, Oakland County and Novi City laws and regulations for vending. Must provide receipt to customers when taxes are collected.
- NO flyers or souvenirs or publication of any nature distributed outside of the allotted booth. Exhibitors MUST provide copy of the publication to the organizers and get prior written authorization.** Also, must keep a copy of distributed material at all times with you for verification.
- No nails or screws may be driven in to the floor; no damage of any nature may be done to the booth structure or to any part of exhibit hall. Exhibitor warrants against structural damages shall be held responsible for damage for individual exhibit area, and agrees to indemnify Organizers for any such damages.
- BOOTH SET UP HOURS:** Exhibitors must start and finish set up Booth(s), between **6:00 AM - 11 AM on Sunday the Aug. 18, 2018.** Exhibits open for business between: 11:00 am to 7:00 pm.
- PAST DUE:** Exhibitors must pay all the past due amounts prior to booth allocation. Amount received this year may be used to against past due amounts.
- PAYMENT:** Only Cashiers or Corporate Checks or Money Orders accepted. **Amount paid after August 1st must be by Cashier's Check or Money Order** and there will be **5% service charge for Credit Card payments.**
- REFUND:** Amount once paid, cannot be refunded and non-transferable for any reason or cause.
- PROHIBITED: Exhibitors are not permitted to sell or display or bring any kind of weapons. No anti-Indian and/ or anti-American and/or anti-religion activities permitted. Should not display or publish any material or publication that may incite or hurt other religion or culture's feelings/sentiments. Organizers at their own discretion, have right to cancel any or all booths allocated and may ask the violator(s) to vacate the booth at any time of the event.**
- By signing this agreement, the business entity/agent or individual(s) or occupants of the booth or renter of the booth accepts all responsibility and indemnify the organizers of this event from any and all liabilities what so ever.

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Name of the Business: _____

Address: _____

Contact Details: _____
(Email, and Telephone Number)

Number of Exhibits- [____] – Exhibit Type: _____

Category (Nature of goods and/or services exhibited): _____
(e.g.: Jewelry, Apparels, Sarees, Real Estate, CD/DVD, Community Organization, Charitable, Crafts, Handicrafts, Bank, Other)

Extra No Of Table [____]; Extra chairs(s) [____]; Premium Exhibit - [Yes / No] ; No of Electric outlets needed [____]

Amount Enclosed: _____ Check Number: _____ Date: _____

I hereby agree that I/We will NOT perform any anti-Indian and/or anti-American and/or anti-religion activities and also, will NOT display or publish any material or publication that may incite or hurt other region or religion or culture's feelings and/or sentiments.

I/We have read, understood and agree to abide by Organizer's Terms & Conditions.

Signature [Exhibitor or Exhibitor agent/representative] Date

Print Name, Contact Telephone Number Email

Please call or send an email to check the availability of booths and then mail the signed contract with a certified check or money order payable to "India League of America " at the following address:

Mailing Address:

Attn: Exhibits, India League of America, 35560 Grand River Ave., Box 251, Farmington Hills, MI 48335-3123

For Questions or more information, Please feel free to contact the following:

Prasanna : 586.933.6207; OR Girish Patel: 734.612.4558 Email: exhibits@ilamichigan.org

For Exhibits Committee Use Only

Name on the Check: _____

Check #: _____ Amount \$: _____ Date Received: _____