

INDIA LEAGUE OF AMERICA MICHIGAN

INDIA DAY 2010 - BOOTH REQUEST AND CONTRACT FORM

Date: Sunday, August 15, 2010; Location: ROCK FINANCIAL SHOW PLACE, NOVI, MI

For more information Please visit <http://www.ilamichigan.org/booths.html> or email: booths@ILAMichigan.org

Booth Type	Early Bird Special Paid on or before 07/15/10	Paid After 07/15/10	Paid After 08/10/10
Regular	\$300.00	\$350.00	\$400.00
Regular - Prime	\$450.00	\$500.00	\$550.00
Special* (Food / Bank / IT / Staffing Company/Jewelry / University, etc.)	\$600.00	\$650.00	\$700.00
Special - Prime	\$750.00	\$800.00	\$850.00
Non-Profit	\$150.00	\$200.00	\$250.00

TERMS & CONDITIONS:

- 1. Food Booths:** Food MUST be prepared and brought from a licensed facility. Copy of Food establishment license and insurance are required by law. In case number of applications for food booths exceeds the number of booths available then the booths will be allotted by lucky draw. **\$100 extra if they need to use the outside tent.** Cold storage included for 2 by 4 ft
- 2. Allocation of Booth location:** Booth locations will be allotted only upon full payment. Special and Prime booth locations will be allocated on first come first serve basis.
- 3.** If your check is returned for any reason (e.g., insufficient funds, stop payment, or account closed). Check will not be re-deposited; only certified funds will be accepted thereupon. Exhibitor must submit new application and a certified check with an extra \$50.00 in addition to the booth rent. In the event of Exhibitor's failure to make good on a returned check, Organizer will not process your booth request/contract form and Organizer has the right not to allocate the booth.
- 4.** Electric outlet is available at **additional charge of \$ 100.00 for each outlet.**
- 5.** Every Booth is 10 ft x 10 ft booths includes rear draping and side draping, one 8' x 2" table and 2 chairs. **Extra table: \$ 25 each, Extra chair: \$ 10 each.**
- 6.** Exhibitor is not allowed to sell/display any products other than they mentioned in the application.
- 7.** The organizers are not responsible for any mail delays and cannot guarantee last minute requests.
- 8.** Organizers have final say on allocations of booths and changing the layout at any point of time with or without notice.
- 9.** Organizers or Rock Financial Show Place is not responsible for any theft or loss or damage of your goods.
- 10.** No Insurance will be provided by Organizers or Rock Financial Show Place. You can have insurance on your own.
- 11.** Organizers have right to refuse booth to anyone for any reason.
- 12.** Organizers or Rock Financial Show Place is not responsible for any kind of Taxes or permits. You must comply with all the Michigan State, Oakland County and Novi City laws and regulations for vending.
- 13. Prohibited:** Exhibitors are not permitted to sell or display or bring any kind of weapons. No anti Indian and/ or anti American activities permitted. Should not display or publish any material or publication that may incite or hurt other religion or culture's feelings/sentiments. Organizers at their own discretion, have right to cancel any or all booths allocated and may ask the violator(s) to vacate the booth at any time of the event.
- 14. NO flyers or souvenirs or publication of any nature distributed outside of the allotted booth. Exhibitors MUST provide copy of the publication to the organizers and get prior written authorization** from them and also, must keep a copy of at your booth for verification.
- 15.** No nails or screws may be driven in to the floor; no damage of any nature may be done to the booth structure or to any part of exhibit hall. Exhibitor warrants against structural damages shall be held responsible for damage for individual exhibit area, and agrees to indemnify Organizers for any such damages.
- 16. BOOTH SET UP HOURS:** Exhibitors must start and finish set up Booth(s), between **6:00 AM - 11 AM on Sunday the Aug. 15, 2010.** Booths open for business: 11:00 am to 7:00 pm on Sunday the Aug. 16.
- 17. PAST DUE:** Exhibitors must pay all the past due amounts prior to booth allocation. Amount received this year may be used to against past due amounts.
- 18. PAYMENT:** Only Cashiers or Corporate Checks or Money Orders accepted. **Amount paid after August 1st must be by Cashiers Check or Money Order.**
- 19. REFUND: Amount once paid, cannot be refunded and non transferable for any reason or cause.**
- 20.** By signing this agreement, the business entity/agent or individual(s) or occupants of the booth or renter of the booth accepts all responsibility and indemnify the organizers of this event from any and all liabilities what so ever.

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Name of the Business: _____

Address: _____

Contact Details: _____
(Email, and Telephone Number)

Number of booths- [_____] – Booth Type: _____

Category (Nature of goods and/or services exhibited): _____
(e.g.: Jewelry, Apparels, Sarees, Real Estate, CD/DVD, Community Organization, Charitable, Crafts, Handicrafts, Bank, Other)

Extra No Of Table [____]; Extra chairs(s) [____]; Premium Booth - [Yes/No] ; No of Electric outlets needed []

Amount Enclosed: _____ Check Number: _____ Date: _____

I have read, understood and agree to the Terms & Conditions in the contract

Signature [Exhibitor or Exhibitor agent/representative]

Date

Print Name, Contact Telephone Number Email

Please call or send an email to check the availability of booths and then mail the signed contract with a certified check or money order payable to “**India League of America** “ at the following address:

Mailing Address:

Attn: Booths, India League of America, 33228 W 12 Mile Road, Box 251, Farmington Hills, MI 48334

For Questions or more information, Please feel free to contact the following:

Srinivas Kompella: 313.971.7685; Email: sinkris@yahoo.com OR booths@ilamichigan.org

For Booth Committee Use Only

Name on the Check: _____

Check #: _____ Amount \$: _____ Date Received: _____